

Colclasure, James

From: Casmer, Deb <Deb.Casmer@Foth.com>
Sent: Tuesday, February 11, 2014 5:19 PM
To: Gates, Jim
Cc: Krivit, Dan; Shuros, Warren A
Subject: Foth Invoice #37773
Attachments: Foth Invoice #37773 for Bloomington SWM Plan, PO #131255, 2-11-14.pdf

Hi Jim,

Attached is Foth's invoice for consulting services to the City of Bloomington on the Solid Waste Management Plan (PO #131255) for the month of January 2014. A copy of this invoice has been put in the mail to you as well.


Please contact Dan Krivit at dan.krivit@foth.com or (651) 288-8509, or me if you have any questions about the invoice.

Thank you.

Deb

Debra Casmer
Foth Infrastructure & Environment, LLC
Eagle Point II
8550 Hudson Boulevard North, Suite 105
Lake Elmo, MN 55042
Direct Line: (651) 288-8581 / Cell: (612) 801-2792
Fax: (651) 288-8551
<http://www.foth.com>



 Go green and keep it on the screen.

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Foth Infrastructure & Environment, LLC
Project Progress Report
Invoice No. 37773

Client: City of Bloomington, MN
Project No.: 13B015
Project Name: City of Bloomington, MN Solid Waste Management (SWM) Plan

Phase 1 – Project Management & Staff Meetings

- ◆ Prepared for, participated in, and followed up on PMT meetings on January 8, 15, 22 and 28.
- ◆ General project management and administrative support.

Phase 2 – Public Engagement & City Council Meetings

- ◆ Planned for the Survey Monkey and City web page communications.
- ◆ Prepared for the January 16 Open House and reviewed/analyzed the results. Mailed the sign-in sheet, comment cards, etc. to the City staff. Prepared a memo report on the Open House results.
- ◆ Reviewed the City's National Citizen Survey.
- ◆ Revised the Community Engagement Report Appendices.
- ◆ Drafted Foth's memo report for the CMI packet.
- ◆ Compiled survey results.
- ◆ Continued work on the Community Engagement Report (Chapters 3, 4, 5 and 6) and discussed a stand-alone Community Engagement Report with Jim Gates.

Phase 7 – Systems Costs and Prices

- ◆ Reviewed City budget, website, and Re-TRAC and compiled notes.
- ◆ Worked on cost comparison spreadsheet, comparing costs for solid waste and recycling in Bloomington.
- ◆ Continued draft of chapter 9.

Phase 8 – Finalize SWM Plan Document

- ◆ Reviewed CER and reviewed and edited CER Synopsis.
- ◆ Drafted Chapter 10, Optional Improvement Strategies.
- ◆ Drafted the Goals and Strategies for CMI memo.
- ◆ Communicated via email with Janine Hill regarding style guides and production logistics, including the final layout software.
- ◆ Finalized the Table of Contents.
- ◆ Continued drafting the SWMP.



INVOICE

REMIT TO:	Foth Infrastructure & Environment, LLC P.O. Box 3090, Dept. #5219 Milwaukee, WI 53201-3090
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NOTE: Communications concerning disputed debts, including an instrument rendered as full satisfaction of a disputed debt, are to be sent to Foth Infrastructure & Environment, LLC treasurer, 2121 Innovation Court, Suite 300, P.O. Box 5126, De Pere, WI 54115-5126

City of Bloomington
Accounts Payable
1800 West Old Shakopee Road
Bloomington, MN 55431-3027

Project Name	Bloomington, MN SW Management Plan
Foth Project No.	0013B015.00
Invoice Date	February 11, 2014
Invoice No:	37773
Due Date	March 13, 2014
Invoice Total	\$ 36,455.30 USD

Contract/PO No.	131255
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For questions about this invoice, please contact Deb Casmer at (651) 288-8581 or Deb.Casmer@Foth.com

Professional Services through January 31, 2014

Time & Materials

Professional Personnel	36,432.90
Project Expenses	22.40
Current Billing	36,455.30

Total This Invoice

\$36,455.30

Billing Limits	99,595.00
Amount Remaining	14,161.69

Engineering Division

Purchase Order # 131255

Date: 2/13/14

Approved by: Jim Luter

263846



1800 West Old Shakopee Road
Bloomington, MN 55431-3027

ORDER-CHECK

This instrument when signed by the City Treasurer shall become a check payable to the order of the Payee named for the amount stated.
To the Treasurer of the City of Bloomington, Hennepin County

75-1592
912

VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
15156	03/06/2014	263846	\$*****36,455.30



East Grand Forks, Minnesota

THIRTY SIX THOUSAND FOUR HUNDRED FIFTY FIVE AND 30/100 DOLLARS

COPY-0001
****VOID****

Pay to the Order of

FOTH INFRASTRUCTURE & ENVIRONMENT
PO BOX 3090 - DEPT #5219
MILWAUKEE WI 53201-3090

CITY MANAGER

TREASURER

This account is protected by positive pay.

City of Bloomington, Minnesota

263846

DATE	INVOICE	ACCOUNT	DESCRIPTION	AMOUNT
02/11/2014	37773	53585524326221	PROJECT: 13B015.00	36,455.30
FOTH INFRASTRUCTURE & ENVIRONMENT 15156				
TOTAL				****36,455.30